



WOODPLUMPTON PARISH COUNCIL

MEETING TO BE HELD IN

ST ANNE'S PRIMARY SCHOOL LIBRARY
WOODPLUMPTON ROAD, PRESTON

ON MONDAY 21st NOV 2022 at 7.00pm

1 APOLOGIES

Members are requested to note any given apologies.

2 APPROVAL OF THE MINUTES of the Parish Council Meeting held on 17th Oct 2022.

The Chairman is required to sign the Minutes as a true record.

3 DECLARATIONS OF INTERESTS / WRITTEN DISPENSATIONS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the agenda. A Councillor with a disclosable pecuniary interest or any other interest, as set out in the Council's Code of Conduct, is subject to statutory restrictions on the right to participate and vote on that matter – see Standing Order 2020 (13)

4 PUBLIC PARTICIPATION

Members of the public wishing to raise matters in accordance with Standing Order 2020 (3g & h), should raise them here. The length of the adjournment will be at the Chairman's discretion.
NOTE - Matters requiring a Council decision must be included as a specific Agenda item.

A resident has notified the Clerk of his intention to attend the meeting.

An invitation to attend has also been sent to the Police, County and City Councillors.

5 TRAFFIC CALMING SCHEMES

Woodplumpton – Works commenced on site w/c 24th October as scheduled. Several complaints were received w/c 14th Nov as the road was closed to all traffic prior to 9.00 which affected parents dropping off at the school. LCC rectified the situation by agreeing to keep the road open until 9.00, after which, motorists were instructed to follow the diversion signs.

Work has commenced on the buildout outside the school and it was noted that the type of bollards had not been approved. LCC suggested some that looked like pencils – see attached sheet - which the school were happy with. In addition to the bollards a planter is proposed.

Concerns have been expressed that the raised platforms are not severe enough to slow traffic. This has been raised with the engineers and Members may be required to consider the reply.

Members are requested to confirm the type of planter and whether it should be financed from the CIL budget and if so, agree an amount for LCC to work towards.

Whittle Hill – As stated in the October Minutes, a meeting took place with the landowner and the works can progress as planned. BT have advised a January – March programme to remove the pole. Members are requested to **note** a TRO was issued on the 27th Oct stating that a prohibition notice will be operative from 5th Dec to 12th April.

Catforth – LCC suggested a meeting to progress the Catforth scheme once works in Woodplumpton were underway. Members are requested to **note** that the Clerk has sent a reminder, requesting that they arrange the meeting this month.

Parking at the Orchard – Further to MIN 22/81, Preston City Council were requested to draw up the plans for the Orchard so that the tendering process can commence. Members are requested to **note** that the Clerk has requested a copy of the plans and confirmation that the tendering process has started as nothing further has been received.

Community Toolkit Road Signs

Under MIN 22/82 Members resolved to purchase road safety signs and bollards for the 2 schools. A grant has been secured from the Police Crime Commissioner's fund on condition that the Parish Council obtain consent from Lancashire County Council Highways on the location of the signage. Members are requested to **note** the Clerk has applied for the permission.

6 PWDR REPLACEMENT TREE & PLAQUE

It has been clarified that the original tree was not surrounded by a fence; the plaque was mounted on a large rock. LCC have confirmed that the contractor will be able to provide and position an appropriate natural stone pillar / block in front of the tree facing the road so that a new plaque can be attached.

Members are requested to approve the size, material and approx. budget for the plaque which will be financed from the budget as a replacement asset. A 225 x 300mm (9" x12") black acrylic plaque with white writing was recently purchased by Whittingham Parish Council at a cost of £100 + the backing board, spike and delivery.

7 CIL FINANCES

Members are requested to approve the attached CIL finance sheet, noting that the CIL payment for October was £92,778.77

8 WOODPLUMPTON STOCKS

Members sought quotes for the repairs to the Stocks in April 2022 but work could not commence until the planning application was approved. Permission has now been granted however the cost of the works has increased from £4,892.92 to £5,995.48. Members are requested to note the fabrication of the stone work will take approx. 6-8 weeks once the sample has been approved, followed by 3-6 weeks on site.

Members are requested to approve the quote which will be funded from CIL as it is an improvement to a community asset. If approved, Bullen Conservation will be instructed to carry out the works.

9 2022/23 FINANCIAL STATEMENT 1st April – 31st Oct 2022

The Chairman is requested to verify that the financial accounts and bank statements have been reconciled

10 INFLATIONARY PAY INCREASE

The National Joint Council has agreed a flat rate payment of £1,925 on each scale point with effect from 1 April 2022. The Clerk is employed for **20 hours** a week on band 24 of the NJC scale which equates to **£16.16** an hour. The increase represents an increase of **£86.71** a month. The pension contribution has also been recalculated based on the new salary and will increase from £55.58 to £61.67.

Members are required to approve 7 months backpay (Apr – Oct) to be added to the new Nov salary which is subject to Tax and National Insurance.

11 ACCOUNTS FOR PAYMENT AND RECEIPTS

Members are requested to note and approve the following accounts already paid in accordance with standing order 15 (b) xii

LCC Traffic calming Invoice (MIN 22/79)	£252,345.12	CQ 1299	REF 61
Electrical works for Maxy Lane Defib (MIN 22/70)	£174.24	BACS	REF 62
Summer Newsletter printing	£304.00	BACS	REF 63
Poppy wreath (<i>note MIN 22/86 stated £44</i>)	£40.00	BACS	REF 64

Members are requested to approve the following accounts for payment.

Clerk's Nov Salary	£1672.61	BACs
HMRC PAYE	£299.98	BACs
Employer Nat Ins new rates	£172.48	BACs
Ink cartridges (half to be refunded from Whittingham)	£131.56	BACs
500 envelopes for winter Newsletter	£19.80	BACs
Postage of winter Newsletter	£363.80	BACs

Delivery of winter Newsletter	£156.60	BACs
Printing of winter Newsletter	£176.25	Awaiting Invoice
Parish Lengthsman weeks 29 - 32	£900.00	BACs

12 COMMUNITY GARDEN EDGING STONES

Further to MIN 22/88, **Members are requested to approve a quote to replace** the edging around the notice board in the community garden.

The work will be carried out by the Parish Lengthsman.

13 PUBLIC REALM AGREEMENTS

LCC have stated that they are carrying out a review of all aspects of the Public Realm Agreements held between Lancashire County Council and the 12 District Councils.

They are extending the review to include parish councils so that parishes have an opportunity to comment on how services are currently delivered.

Members are requested to consider the attached Public Realm document and state

- a) if they have any concerns about the present operation of the Public Realm Agreement particularly in relation to the 'Who Does What' table
- b) if they have any suggestions for improvement of the operation, scope and / or specifications of the Public Realm Agreement functions?

The covering email states that, historically 17 parish councils receive annual allocations direct from the county council primarily for additional grass cutting, weeding and gateway works. This is not necessarily a precedent for others in the future.

Given that the Parish Lengthsman currently carries out the above work, Members may wish to respond to ask what the contribution is and whether the Parish Council will be eligible to claim in future.

14 CONSIDERATION OF 2023/24 BUDGET ITEMS

At the October meeting, Members were requested to identify new budget items for consideration at the November meeting and the surface of the War Memorial pavers was identified as a concern.

Members are requested to consider the DRAFT budget paying particular attention to existing and proposed expenditure increases shown in green.

Additional items or alterations will be noted at the meeting and a final version will be brought to the January meeting where Members will be required to set the 2023/24 Precept.

15 PLANNING APPLICATIONS BEFORE COUNCIL

Members are requested to consider and approve the delegated comments for Sept.

Applications can be viewed at www.preston.gov.uk

Members are requested to comment on the following application which is not routine

06/2022/1215 89-bed care home (Class C2) with access road and car parking on land off Sandy Lane and to the south of land off Sandy Lane, Lower Bartle, Preston

16 DATES OF FUTURE MEETINGS

Members are requested to note the next meeting is currently planned for **Monday 16th January 2023** in the Library, St Anne's Primary School, Woodplumpton.